



Department of Procurement Services

160 South Hollywood Street | Room 126 | Memphis, TN 38112 | (901) 416-5376

QUESTIONS AND ANSWERS

IFB 08062025JKG Athletic Field Prep (29 Locations)

1. Please provide current contract.
An open records report can be requested via our Legal Department.
2. Please provide previous bid tab.
Please refer to our Procurement Services website under “Doing Business with MSCS” and then Bid Tabulations.
3. Please provide a copy of the sign-in sheet for the mandatory pre-bid meeting.
A copy of the sign-in sheet was posted to the Procurement Services website on July 28th.
4. Will resumes of staff participating in this project be required with initial bid submittal, or should this be considered an optional item?
Resumes for the participating staff are not required.
5. Will the schedules of fraise mowing, fertilization, and weed control provided to Grounds Operations Leadership be required with initial submittal or upon award?
Upon award
6. The “Aeration/Topdressing” section of the scope indicates coring will be performed at a minimum of twice yearly prior to fertilization, while the “Seeding/Overseeding/Fertilization” section indicates turf will be fertilized three times per year. Please confirm that coring will only be required to accompany two of the three required fertilizations.
Coring will only be required for two services accompanying fertilization; and per the Aeration/Topdressing section, if aeration falls outside of these perimeters, core cultivation is highly recommended to relieve sever soil compaction.
7. Please provide an irrigation zone count for all fields.
The Vendor will be responsible for locating the sprinkler heads prior to starting the project. MSCS does not have the diagrams for any of the athletic field irrigations system, therefore the initial locator should be done by the vendor.

8. **Section 16.0 Liquidated Damages – are these applicable to this bid? If so, please provide dates of substantial completion to be utilized for this bid so that all bidders are aware of timeframes required to avoid LDs.**

Each project will have a 90-day timeframe once requested and agreed upon with Ground Manager.

9. **Please confirm that two out of the three aerations should be core type, while the third can be solid tine type. If this is incorrect, please specify how many of the three aerations should be core type.**

The Vendor will aerate the field to improve soil compaction and promote healthy grass growth at least three times yearly, once in the Spring (May or June), Mid-Summer, and then in the Fall. If aeration falls outside of these perimeters, core cultivation is highly recommended to relieve severe soil compaction. At least one (1) of the aerations can be core type.

10. **Will the vendor be required to remove 6” of topsoil in areas that are bare and to be seeded with Bermuda since it is required to apply 6” of compost before we seed these areas?**

**Yes, the vendor is required to remove 6 inches of topsoil in areas that are bare and to be seeded with Bermuda grass. This is necessary before applying the required 6 inches of compost to ensure proper seed germination and growth
Ground Manager**

11. **The “Irrigation” section of the scope indicates checking of the irrigation section will be the Vendor’s responsibility up to the third week after application. Which application does this refer to.**

The first application, which you would just give us a status on any inoperable or broken heads or leaks you witness on your weekly inspection up to that third week.

12. **Does the SCBE reserve the right to award fields on an aggregate basis even if pricing for individual locations does not provide the lowest overall cost option for the SCBE.**

Yes, we reserve the right to award in the best interest of the District. However, please be advised that this bid will be awarded based on lowest cost.

13. **Who is the current contractor(s) providing these services.**

The contract has expired.

14. **Who is responsible for routine mowing services on all of these locations? If contractor is responsible, please provide number of mowing visits to be provided annually as well as mowing type (Reel vs Rotary) and cutting height of the turf required.**

The Ground Vendors and MSCIAA will be responsible for managing and mowing any ground surfaces for all Athletic Fields. The Field Prep Vendors will coordinate their schedules of topdressing, aeration, seeding/overseeding, and fertilization with the Grounds Operations Leaders to ensure all parties are aware of the ground’s maintenance of each field prior to mowing.

15. Please confirm that fence repair is required of the contractor. This is outside of typical landscape maintenance activities and may require subcontracting to a fencing company.

Yes, fence repair is required per the Baseball/Softball section in the IFB.

16. Can a complete schedule of services be provided which shows the specific tasks required at each field type and how many times they are performed each month throughout the year? Many of the tasks involved do not specify frequencies.

You can use your expertise to develop a schedule, but ensure you perform each task per the requested timeframes in accordance with the IFB.

17. For any necessary repairs which are based on factors that are unforeseen and unquantifiable, will these specific services be allowed to be billed on a case-by-case basis? I.e., repair or replacement of field equipment, addition of clay, etc.

Yes, unless these repairs fall under the twelve-month warranty from the completion of the project, minus the normal wear and tear and any addition of clay/dirt. Please emphasize your definition of repair/replacement of field equipment.